

AGENDA
TRANSPORTATION BENEFIT DISTRICT
Board Meeting
February 11th 2010 - 6:30 p.m.

CALL TO ORDER – Chairman Kaplan

ROLL CALL

ELECTION OF CHAIR

ELECTION OF VICE CHAIR

APPROVAL OF MINUTES

Motion to approve Minutes of October 8, 2009 meeting.

COMMENTS FROM THE PUBLIC

OLD BUSINESS

None

NEW BUSINESS

1. 2009 Financial Report
2. Status of Collections and renewals
3. 2010 TBD Budget Adoption

NEXT MEETING DATE – To be determined

ADJOURNMENT

As allowed by law, the Board may add and take action on items not listed on the agenda.

PRELIMINARY

Regular Meeting Des Moines Transportation Benefit District Board

MINUTES

October 8, 2009

The regular meeting of the Transportation Benefit District Board was called to order at 7:03 p.m. by Chair Kaplan, in the Council Chambers, 21630 11th Avenue South, #B.

ROLL CALL - Present: Chair Dave Kaplan, Vice Chair Carmen Scott, Boardmembers Ed Pina, Bob Sheckler, Dan Sherman. Boardmember Susan White arrived at 7:05 pm. Also in attendance were Executive Director Tony Piasecki, District Attorney Pat Bosmans, Assistant Director of Transportation and Engineering Dan Brewer, Associate Transportation Engineer Brandon Carver and Board Clerk Bonnie Wilkins.

EXCUSE ABSENCE

MOTION was made by Boardmember Sherman, seconded by Vice Chair Scott and passed unanimously, to excuse Boardmember White.

APPROVAL OF MINUTES

MOTION was made by Boardmember Pina, seconded by Vice Chair Carmen Scott and passed unanimously, to approve the minutes of July 2, 2009.

COMMENTS FROM THE PUBLIC

None

OLD BUSINESS

MOTION was made by Boardmember Sheckler, seconded by Vice Chair Scott, passed unanimously to approve the Prioritized list of 2009 TBD Expenditures.

NEW BUSINESS

1. Prioritized list of 2010 TBD Expenditures-

Assistant Director of Transportation and Engineering, Dan Brewer presented council with a summarized TBD Budget for 2010. The expected revenue, the district anticipates generating in 2010, is about \$474,000. Dan Brewer wanted to offer an alternate motion to "fund up to \$460,000 of maintenance expenses, on arterials, in 2010."

MOTION was made by Boardmember White to approve the list of prioritized TBD expenditures from the City of Des Moines Street Fund based on the proposed 2010 budget and authorize the payment of invoices from the City for expenditures in these areas in 2010, subject to availability of funds. Motion dies for lack of a second.

ALTERNATE MOTION was made by Boardmember Sheckler to provide the City of Des Moines Street Fund, in 2010, in the amount of \$460,000, subject to the availability of funds, with the understanding that City Staff will provide the district a prioritized list of expenditures for final approval in early 2010, once the City's budget has been adopted. Seconded by Boardmember Pina, passed unanimously.

2. Citizen feedback and status of collections-

Associate Transportation Engineer, Brandon Carver updated the Boardmembers on citizen feedback on the renewal notices that went out in August. Citizens felt that they didn't have an opportunity to vote on the issue. No refunds have been requested.

NEXT MEETING DATE to be determined.

ADJOURNMENT

At 7:26 p.m., Chair Kaplan declared the meeting adjourned.

Respectfully submitted,

Bonnie Wilkins
Board Clerk

A G E N D A I T E M

BUSINESS OF THE DES MOINES TRANSPORTATION BENEFIT DISTRICT BOARD

NEW BUSINESS ITEM No. 1

Purpose:

The purpose of this Agenda Item is to provide the Des Moines Transportation Benefit District 2009 Financial Report, Attachment 1 Vehicle license fees imposed by enactment of the transportation benefit district were implemented by the Washington State Department of Licensing with vehicle license renewals due September 1, 2009. The District received four months of revenues in 2009 totaling \$72,653. A transfer of \$60,000 was made to the Street Fund in December 2009.

Background:

Per RCW 36.73.160, Transportation Benefit Districts are required to issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.

The Des Moines Transportation Benefit District has chosen this source of revenue to initially go towards the maintenance activities on existing City arterials. These activities include but are not limited to; roadway striping, traffic signal maintenance, pothole repair, bridge repairs, snow and ice control, and vegetation removals for safety.

Recommendation:

none



DES MOINES TRANSPORTATION BENEFIT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
BUDGET (GAAP BASIS) AND ACTUAL
For the Year Ended December 31, 2009

DESCRIPTION	BUDGET	ACTUAL AMOUNTS	Variance with Final Budget - Positive (Negative)
REVENUES			
Vehicle license fees	\$ 150,000	\$ 72,653	\$ (77,347)
Vehicle license fee refunds	-	(20)	(20)
Investment income	-	18	18
TOTAL REVENUES	<u>150,000</u>	<u>72,651</u>	<u>(77,349)</u>
EXPENDITURES			
Supplies	-	851	(851)
Insurance	-	5,000	(5,000)
TOTAL EXPENDITURES	<u>-</u>	<u>5,851</u>	<u>(5,851)</u>
Excess (deficiency) of revenues over (under) expenditures	150,000	66,800	(83,200)
OTHER FINANCING SOURCES (USES)			
Transfers out	(150,000)	(60,000)	90,000
TOTAL OTHER FINANCING SOURCES (USES)	<u>(150,000)</u>	<u>(60,000)</u>	<u>90,000</u>
Net change in fund balances	-	6,800	6,800
Fund balances beginning of year	-	-	-
FUND BALANCES END OF YEAR	<u>\$ -</u>	<u>\$ 6,800</u>	<u>\$ 6,800</u>

DES MOINES TRANSPORTATION BENEFIT DISTRICT
BALANCE SHEET
December 31, 2009

DESCRIPTION	ACTUAL AMOUNTS
Cash and cash equivalents	\$ 6,800
TOTAL ASSETS	<u>\$ 6,800</u>
LIABILITIES AND FUND BALANCES	
Liabilities:	
Accounts payable	\$ -
Total liabilities	<u>-</u>
Fund balances:	
Unreserved, designated for continuing appropriations	6,800
Total fund balances	<u>6,800</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 6,800</u>

DES MOINES TRANSPORTATION BENEFIT DISTRICT
MAINTENANCE COSTS FUNDED BY TRANSPORTATION BENEFIT DISTRICT REVENUES
For the Year Ended December 31, 2009

DESCRIPTION	BUDGET	ELIGIBLE STREET FUND EXPENDITURES	TBD FUNDED
ROADWAY:			
Operating Supplies (26%)	\$ -	\$ -	\$ -
Repair & Maintenance (100%)	25,000	2,061	2,061
Bridge Repair & Maintenance (100%)	3,000		
TRAFFIC CONTROL DEVICES:			
Operating Supplies (100%)	20,000	28,591	20,000
Sign Change Out Program (100%)	12,000	9,615	9,615
Electricity (100%)	14,000	12,416	12,416
Repair & Maintenance (100%)	16,000	12,835	12,835
WSDOT Contract (100%)	60,000	40,936	3,073
SNOW AND ICE CONTROL:			
Operating Supplies (100%)		5,007	
ROADSIDE:			
Supplies (26%)		1,782	
Repair & Maintenance (26%)		2,738	
Median Maintenance (26%)		650	
MAINTENANCE ADMINISTRATION:			
Salaries & Wages (26%)		40,183	
Personnel Benefits (26%)		9,824	
Supplies (26%)		24,283	
Other Services & Charges (26%)		22,671	
Interfund Charges (26%)		80,884	
ROAD & STREET GENERAL ADMINISTRATION:			
Salaries & Wages (26%)		193,879	
Personnel Benefits (26%)		74,937	
Other Services & Charges (26%)		4,771	
Interfund Charges (26%)		14,216	
TOTAL MAINTENANCE COSTS	\$ 150,000	\$ 582,279	\$ 60,000

Reconciliation (expenditures not included above):

Roadway supplies	26,473
Traffic & pedestrian services	259,518
Litter cleanup	538
Transfer out	12,500
Total Street Fund (as of 2/3/10)	<u>\$ 881,308</u>

A G E N D A I T E M

BUSINESS OF THE DES MOINES TRANSPORTATION BENEFIT DISTRICT BOARD

NEW BUSINESS ITEM No. 2

Purpose:

The purpose of this item is to brief the Transportation Benefit District on actions taken by the Department of Licensing (DOL) to improve the collections process for Transportation Benefit Districts

Background:

Beginning September 1st, 2009 the DOL started including the \$20 renewal fee for the Des Moines TBD. The TBD contacts for Des Moines were notified in November that the fee collected from internet renewals was not being distributed correctly. This has been corrected and proper distributions have been made.

The DOL has also been making manual adjustments to the vehicle records in order to populate the vehicle records with the jurisdiction location code. For Des Moines this code is 1709. Populating the location code is currently done on a monthly basis for upcoming renewals or anytime a transaction is done to change or update an address. This means that until DOL starts the process to send out renewal notices due in September 2010, not all records will have the location code populated.

DOL is also working with the Department of Revenue (DOR) with respect to address match issues. At the beginning of January, DOL began working with their system developers to make improvements to this problem and has assured the TBDs that they are moving as quickly as possible and consider this to be one of their top priorities.

Attached (Attachment 1) is a letter dated January 15, 2010 from the DOL which explains in further detail the background information above.

Recommendation:

none





STATE OF WASHINGTON
DEPARTMENT OF LICENSING
PO Box 9020 • Olympia, Washington 98507-9020

January 15, 2010

Dear Transportation Benefit Districts:

We want to take this opportunity to wish you a Happy New Year and we look forward to our continued working relationship with you as our business partner.

We thought this would be a good time to uniformly answer questions we've been asked by some of you and let you know about some future changes we are exploring that include changes to the way we collect the Transportation Benefit District (TBD) fee. As you review these topics, if you have additional questions, contact Jennifer Dana, Vehicle Record Manager, at (360) 902-3673 or at jedana@dol.wa.gov.

SYSTEM CORRECTIONS AND REVENUE DISBURSEMENT

In November 2009, the Department of Licensing (DOL) contacted you to inform you that the fee collected from internet renewals on behalf of your Transportation Benefit District (TBD) was not being distributed correctly. We conducted a thorough review of each collection point to ensure the correct revenue posting occurred for TBD account codes. Our accounting department reviewed the data, made the corrections, and sent updated reports to the State Treasurer on November 22. We finalized and implemented system changes to fix this system error in December and the system disbursement was corrected.

NOTE: Although system changes were made in December, manual processes allowed DOL to pay all TBDs properly for all collections beginning November 1. No corrections to fee distributions were needed after that date.

HOW DOES THE SYSTEM ASSESS THE FEE?

Beginning with the vehicle renewals that expired on or after September 1, 2009, DOL began to populate vehicle records with the jurisdiction location code (LOC CD) that corresponds to sales and use tax collection. This was done after comparing the vehicle record address against data from the Geographic Information System (GIS) at the Department of Revenue (DOR). Addresses in this system are extrapolated from data provided by the U.S. Postal Service.

Populating the LOC CD is currently done on a monthly basis for upcoming renewals or anytime a transaction is done to change or update an address. This means that until DOL starts the process to send out renewal notices due in September 2010, not all records will have the LOC CD populated.

ATTACHMENT 1

: 00011

During our process to create renewal notices, one of the steps is to determine what LOC CD should be on a record. The system looks at the address on our record and tries to find an exact match in the DOR data. If our system **can** find an exact match, we update the record with the corresponding LOC CD.

The LOC CD is then used to determine if the TBD vehicle fee should be assessed or not. If we **cannot** find an exact match through the automated process, we do not populate the LOC CD field and it remains blank.

There are several reasons why this field could remain blank:

- The residence address is a new housing development and not in DOR's data.
- The residence address is an out-of-state or out-of-country address.
- The only address listed on the record is a post office box.
- The address is incomplete, does not exist, or does not meet the USPS standards.
- Address data from DOR's data sources is incomplete or incorrect.
- The match process produces multiple answers. (Addresses in the database are represented in ranges. Some ranges overlap which can cause multiple matches.)

When the LOC CD field is blank or the code corresponds to an area not subject to a TBD vehicle fee, we do not include the fee on a customer's renewal notice. However, when those customers go into a licensing office after receiving their renewal notice without the fee included, the vehicle licensing agent may process a "manual" renewal.

During the processing of most title and registration transactions, the GIS address screen (data from DOR) will appear before the transaction can be completed. This screen requires the vehicle licensing agent to determine, with manual review, which address range the customer's vehicle resides in. When this process occurs, the choice the agent makes can cause the LOC CD to be populated or changed. If the choice the agent makes then corresponds to your TBD's code, even if the renewal notice did not include the fee, the customer will then be charged.

Example: If a customer who did not have the fee on the renewal notice moved to another address before renewing, DOL would then update of the record and determine if any fees or taxes are due based on that new address.

OVERLAPPING RANGES OR MULTIPLE EXACT MATCHES

Since the implementation of the first TBD, we have seen examples where our system cannot find an exact match when comparing the address against DOR's data. This appears to occur when there are overlapping ranges or multiple exact matches. In these cases, our system cannot determine which address range is correct; therefore the system does not populate the LOC CD on the vehicle record. This was programmed to ensure DOL does not assess the fee incorrectly and charge customers who are outside of the TBD's boundaries.

Since the TBD program began in September 2009, DOR has made improvements to their primary data. Some of those changes have complicated DOL's ability to correctly identify where an address is actually located because of overlapping ranges or multiple exact matches.

Once DOL became aware of this situation we started to look at how to modify our system to improve the way we handle overlapping ranges or multiple exact matches. The process started a few weeks ago and we are now working with our developers to determine design requirements. Once this next step is completed, we can proceed to make the necessary changes in how our system handles overlapping ranges or multiple exact matches. These changes will look at the address range from DOR to determine if the ranges have the exact same fields for street name, street index, first five of the zip code, and location code.

We do not have a completion date to share with you at this time, but we can assure you that we are moving as quickly as possible and consider this to be one of our top priorities.

FORECASTING

There have been questions surrounding how you can better forecast anticipated TBD vehicle fee revenue. Initially, DOL created a report called the TBD Eligibility Report. That report was created based on the data that was available to us in our databases that included counts of vehicle records broken down by city name, zip code, and county.

Since the creation of the report, we have seen some confusion in what the data represents because it does not fit within the boundaries of the TBD and was being used to forecast revenue with inaccurate results. Additionally, some TBDs have chosen to use other methods to forecast which may have also given inaccurate results.

Based on this concern, we would like to assist you by providing different data to help you create your forecasts. We are working on a complete database pass to populate all vehicle records within the LOC CD. Although we do not have a completion date at this time, once it is complete we will have new data to share with you that we hope will better assist you as you create your forecasts.

DATA FROM DOR

It is important to remember that the systems at both DOL and DOR were never designed to do exactly what we are expecting of them today with the new TBD vehicle fee process. Although the accuracy rate is very high on fee assessment, and we continue to work with DOR to improve that rate through a more automated solution, it will never be 100% accurate.

Transportation Benefit Districts
Page Two

In cases where a fee is incorrectly assessed and you process a refund, please contact us so we can work to review our systems and processes, and work with DOR where necessary to find solutions and correct our data. Our contact information is provided below.

DOL:
Jennifer Dana
Vehicle Record Manager
(360) 902-3673
Jedana@dol.wa.gov

DOR:
Andy Van Gerpen
Tax Administration Manager
(360) 902-7172
AndyV@dor.wa.gov

Although we do not have a more permanent solution at this time, we are hopeful that our joint effort with DOR will minimize these types of errors.

Skip a trip – go online www.dol.wa.gov

The Department of Licensing has a policy of providing equal access to its services.
If you need special accommodation, please call 360-902-3673 or TTY 360-664-8885.

A G E N D A I T E M

BUSINESS OF THE DES MOINES TRANSPORTATION BENEFIT DISTRICT BOARD

NEW BUSINESS ITEM No. 3

Purpose:

The purpose of this item is to seek approval of the prioritization of authorized TBD expenditures from the City of Des Moines Street Fund for 2010.

Suggested Motion:

Motion: "I move to approve the 2010 Transportation Benefit District Budget, authorizing expenditures as shown on the attached budget worksheet, subject to available funds."

Background:

The Des Moines Transportation Benefit District has been constituted in accordance with state law to provide a source of funding for the maintenance and preservation of streets and related infrastructure within the City limits of the City of Des Moines. The TBD is required to adopt a list of transportation related expenses for the purpose of preserving and maintaining the City's transportation infrastructure in order to protect the City's long-term investments in that infrastructure, to reduce the risk of transportation facility failures and improve safety, to continue optimal performance of the infrastructure over time, and to avoid more expensive infrastructure replacements in the future.

The TBD expenditures for preservation and maintenance must be used in a way to address congestion. Congestion within the boundary of the TBD generally occurs on Arterial Streets. Approximately 26% of the City's streets are considered to be arterial streets. Therefore, with a few exceptions, 26% of the expenditures from the City's Street Fund are eligible for TBD funding.

A preliminary list of 2010 expenditures was discussed with the Board on October 8, 2009. At that meeting, the following motion was passed:

"I move to provide funding for the City of Des Moines Street Fund in 2010, in an amount up to \$460,000, subject to the availability of funds, with the understanding that City Staff will provide the District a prioritized list of expenditures for final approval in early 2010, once the City's Budget has been adopted."

Discussion:

As part of the Board's motion approving the preliminary list of authorized expenditures for 2010, the Board asked that City staff bring back a prioritized list of the authorized expenditures for the Board's consideration and final approval once the City's budget had been adopted. A copy of the City's adopted 2010 Street Fund budget is provided as Attachment 1.

A 2010 TBD budget has been prepared, with a list of expenditures for 2010 by program subtitle. The proposed 2010 budget, with TBD expenditures is provided as Attachment 2.

The total amount of potential City expenditures that would be eligible for TBD reimbursement in 2010, based upon the City's adopted 2010 Street Fund, is up to a maximum of \$483,073.

The current estimate for 2010 TBD revenue is estimated at \$474,500, there will not be sufficient TBD revenues to fund all of the eligible City maintenance activities.

The City's adopted budget assumed that the TBD would reimburse the City for up to \$460,000 in Street Fund Activities.

Approving the suggested motion would provide the City reimbursement for actual expenditures in its Street Fund for up to \$460,000, subject to the availability of TBD funds.

Recommendation:

Approve suggested motion.

CITY OF DES MOINES

2010 BUDGET REQUEST

STREET FUND

101.100.000	STREET FUND	2008 AMEND	2008 ACTUAL	2009 ADOPTED	2009 AMEND	2009 ACTUAL Jan-Jul	2009 EST YR TL	2010 DEPT RQ	2010 NEW REQ	2010 EXEC AMEND	2010 ADOPTED	2011 EST
101.100.002	ROAD/STREET MAINTENANCE:											
542.30.00.00	ROADWAY	16,000	11,654	16,000	16,000	4,165	16,000	16,000	69,000	16,000	16,000	16,320
542.30.31	SUPPLIES	25,000	20,832	25,000	25,000	2,061	25,000	25,000		25,000	25,000	25,500
542.30.48	REPAIR & MAINTENANCE	10,000	1,523	10,000	10,000	0	7,500	10,000		10,000	10,000	10,200
542.30.48.01	BRIDGE REPAIRS & MAINTENANCE											
542.30.00	SUB TOTAL	51,000	34,009	51,000	51,000	6,225	48,500	51,000	69,000	51,000	51,000	52,020
101.200.002	TRAFFIC & PEDESTRIAN SERVICES:											
542.61.00.00	SIDEWALKS											
542.61.31	SUPPLIES	2,000	3,395	2,000	2,000	680	2,000	4,000		4,000	4,000	4,080
542.63.47.01	STREET LIGHTING	260,000	235,776	260,000	260,000	149,740	260,000	260,000		260,000	260,000	265,200
542.61.00	SUB TOTAL	262,000	239,171	262,000	262,000	150,421	262,000	264,000	-	264,000	264,000	269,280
101.300.002	TRAFFIC CONTROL DEVICES:											
542.64.31	SUPPLIES	20,000	17,692	20,000	20,000	7,502	20,000	20,000	20,000	20,000	20,000	20,400
542.64.31.18	SIGN CHANGE-OUT PROGRAM	12,000	0	12,000	12,000	8,187	12,000	12,000	8,000	12,000	12,000	12,240
542.64.35	SMALL TOOLS & EQUIPMENT		599	0	0	0	0	0	0	0	0	0
542.64.35.90	SMALL EQP < \$1,000 > \$5,000		1,450	0	0	0	0	0	0	0	0	0
542.64.47.01	ELECTRICITY	10,000	11,687	14,000	14,000	7,191	14,000	14,000		14,000	14,000	14,280
542.64.48.00	REPAIR & MAINTENANCE	16,000	18,614	16,000	16,000	10,855	16,000	16,000	14,000	16,000	16,000	16,320
542.64.48.01	SIGNAL MAINTENANCE	60,000	34,186	60,000	60,000	15,542	54,201	60,000	25,000	60,000	85,000	86,700
542.64.00	SUB TOTAL	118,000	84,228	122,000	122,000	49,277	116,201	122,000	67,000	122,000	147,000	149,940
101.400.002	SNOW & ICE CONTROL:											
542.66.31	SUPPLIES	2,600	5,734	2,600	2,600	0	2,600	2,600	7,400	2,600	2,600	2,652
542.66.00	SUB TOTAL	2,600	5,734	2,600	2,600	0	2,600	2,600	7,400	2,600	2,600	2,652
101.600.002	VEGETATION:											
542.71.31	SUPPLIES	1,020	479	1,020	1,020	171	1,020	1,020		1,020	1,020	1,040
542.71.35	SMALL TOOLS & EQUIPMENT	2,550	1,084	2,550	2,550	39	2,550	2,550		2,550	2,550	2,601
542.71.48	REPAIR & MAINTENANCE	10,000	7,218	10,000	10,000	1,095	10,000	10,000		10,000	10,000	10,200
542.71.48.05	MEDIAN MAINTENANCE	10,000	6,302	10,000	10,000	650	10,000	10,000		10,000	10,000	10,200
542.71.00	SUB TOTAL	23,570	15,083	23,570	23,570	1,955	23,570	23,570	0	23,570	23,570	24,041
101.700.002	LITTER CLEANUP:											
542.75.47.07	DUMPING FEES	500	645	800	800	360	800	800		800	800	816
542.75.47.08	WOOD RECYCLING	300	264	350	350	189	350	350		350	350	357
542.75.00	SUB TOTAL	800	909	1,150	1,150	549	1,150	1,150	-	1,150	1,150	1,173

CITY OF DES MOINES

2010 BUDGET REQUEST

STREET FUND

101.100.000	STREET FUND	2008 AMEND	2008 ACTUAL	2009 ADOPTED	2009 AMEND	2009 ACTUAL Jan-Jul	2009 EST YR TL	2010 DEPT RQ	2010 NEW REQ	2010 EXEC AMEND	2010 ADOPTED	2011 EST
101.900.002	MAINTENANCE ADMINISTRATION:											
542.90.10	SALARIES	30,869	30,509	32,414	41,677 (1,091)	28,985 (545)	40,803 (1,091)	26,674	28,588	55,262	55,262	56,367
542.90.10.90	FURLOUGH	-	-	-	-	-	400	-	-	-	-	-
542.90.11	OVERTIME	-	-	-	-	307	400	-	-	-	-	-
542.90.20	PERSONNEL BENEFITS	10,645	10,484	11,955	10,112	6,614	9,645	10,967	8,212	19,179	19,179	19,563
542.90.20.90	EMPLOYEE MED. CONTRIBUTION	(236)	(584)	(253)	(84)	(237)	(474)	(278)	(196)	(474)	(474)	(483)
542.90.21	UNIFORMS	250	328	250	250	143	250	250	250	250	250	255
542.90.31	SUPPLIES	7,000	9,481	7,000	7,000	1,538	2,300	10,000	1,000	10,000	10,000	10,200
542.90.32.00	PROPANE FROM MARINA	350	421	350	350	368	638	500	500	500	500	510
542.90.32.01	UNLEADED FUEL(ISF)	9,920	10,194	8,332	8,332	3,037	5,484	8,335	500	8,335	8,335	8,502
542.90.32.02	DIESEL FUEL (ISF)	8,100	4,550	3,687	3,687	1,545	3,070	3,700	3,700	3,700	3,700	3,774
542.90.32.03	UNLEADED FUEL(OUTSIDE)	495	-	495	495	-	495	495	495	495	495	505
542.90.35	SMALL TOOLS & EQUIPMENT	2,760	1,701	2,760	2,760	1,337	1,937	2,760	500	2,760	2,760	2,815
542.90.35.90	SMALL EQP >\$1,000 <\$5,000	4,000	5,746	4,000	4,000	4,633	4,633	5,000	5,000	5,000	5,000	5,100
542.90.41	PROFESSIONAL SERVICES	500	110	500	500	83	255	500	5,000	500	500	510
542.90.41.02	JANITORIAL SERVICES	3,270	3,204	3,270	3,270	2,254	3,270	3,700	3,700	3,700	3,700	3,774
542.90.42	COMMUNICATIONS	4,950	3,945	4,450	4,450	2,183	4,000	4,450	4,450	4,450	4,450	4,539
542.90.43	TRAVEL	100	-	52	52	-	-	100	100	100	100	102
542.90.44	ADVERTISING	1,000	-	1,000	1,000	-	-	1,000	1,000	1,000	1,000	1,020
542.90.45	OPERATING RENTAL & LEASES	3,000	1,634	3,000	3,000	9	54	3,000	3,000	3,000	3,000	3,060
542.90.47	UTILITY SERVICES	10,600	12,605	13,955	13,955	11,038	15,529	16,400	16,400	16,400	16,400	16,728
542.90.49	MISCELLANEOUS	1,000	411	1,000	1,000	100	500	1,000	1,000	1,000	1,000	1,020
542.90.49.02	LAUNDRY	250	152	250	250	48	198	250	800	250	250	255
542.90.00	SUB TOTAL	98,823	94,891	98,467	104,965	63,439	91,896	98,803	44,404	135,407	135,407	138,115
542.90.99.01	COMPUTER MAINTENANCE	5,865	5,865	6,630	6,630	4,370	6,630	6,405	6,405	6,405	6,405	6,533
542.90.99.02	COMPUTER REPLACEMENT	1,826	1,826	0	0	0	0	2,229	2,229	1,115	1,114	2,274
542.90.99.03	EQUIPMENT MAINTENANCE	63,110	63,110	66,690	66,690	38,903	66,690	66,690	66,690	66,690	58,890	60,068
542.90.99.04	EQUIPMENT REPLACEMENT	45,552	45,552	0	0	0	0	100,975	50,487	50,487	50,487	102,995
542.90.99.05	INSURANCE	3,274	3,274	3,633	3,633	3,633	3,633	4,124	4,124	4,124	4,124	4,206
542.90.99.06	FAC REPAIR AND REPLACEMENT	4,752	4,752	3,931	3,931	2,293	3,931	3,931	3,931	3,931	3,931	4,010
542.90.99	SUB TOTAL	124,379	124,379	80,884	80,884	49,198	80,884	184,354	-	132,752	124,951	180,085
101.920.002	ROAD & STREET GENERAL ADMIN:											
543.00.10	SALARIES & WAGES	205,911	210,221	219,483	195,331	121,845	189,225	218,502	42,859	218,502	218,502	222,872
543.00.10.01	PART TIME SALARIES	0	0	0	0	0	0	0	0	0	0	0
543.00.10.90	FURLOUGH	0	0	0	0	0	0	0	0	0	0	0
543.00.11	OVERTIME	5,250	10,431	7,450	(3,093)	(1,849)	(3,093)	7,500	7,500	7,500	7,500	7,650
543.70.20	PERSONNEL BENEFITS	86,423	86,707	86,407	75,777	47,781	76,720	87,694	87,694	87,694	87,694	89,448
543.70.20.90	EMPLOYEE MED. CONTRIBUTION	(2,551)	(2,160)	(2,125)	(2,125)	(1,137)	(1,950)	(2,093)	(2,093)	(2,093)	(2,093)	(2,135)
543.70.21	UNIFORMS	3,000	868	3,000	3,000	533	800	3,000	3,000	3,000	3,000	3,060
543.70.22	PERSONNEL BENEFITS-SEASONAL	0	0	0	0	0	0	0	5,942	0	0	0
543.70.43	TRAVEL EXPENSES	500	-	262	262	-	200	500	500	500	500	510
543.70.48	REPAIRS & MAINTENANCE	13,500	4,006	13,500	7,500	2,501	6,366	7,500	7,500	7,500	7,500	7,650
543.70.49.01	DUES,SCHOOLS & CONFERENCES	1,000	30	777	777	80	650	1,000	1,000	1,000	1,000	1,020
543.70.49.02	LAUNDRY	3,500	2,450	3,500	3,500	1,436	3,174	3,500	3,500	3,500	3,500	3,570
543.70.99.05	INTERFUND INSURANCE	13,049	13,049	14,216	14,216	14,216	14,216	17,680	17,680	17,680	17,680	18,034
543.70.00	SUB TOTAL	329,582	325,603	346,470	302,595	190,407	293,758	344,783	48,801	344,783	344,783	351,679

CITY OF DES MOINES

2010 BUDGET REQUEST

STREET FUND

101.100.000	STREET FUND	2008 AMEND	2008 ACTUAL	2009 ADOPTED	2009 AMEND	2009 ACTUAL Jan-Jul	2009 EST YR TL	2010 DEPT RQ	2010 NEW REQ	2010 EXEC AMEND	2010 ADOPTED	2011 EST
101.900.002	EQUIPMENT-Boom Mower Replacement	-	-	-	-	-	-	-	37,000	-	37,000	37,740
594.42.64		-	-	-	-	-	-	-	37,000	-	37,000	-
594.42.60	SUB TOTAL	-	-	-	-	-	-	-	37,000	-	37,000	37,740
101.970.002	RECLASSIFICATION & COST											
597.43.00	ALLOCATIONS:											
597.43.07	TRANSFER OUT/FUND 501	-	-	-	-	-	12,500	-	-	-	-	-
	TRANSFER OUT/FUND 102	180,200	180,200	-	-	-	-	-	-	-	-	-
	TRANSFER OUT/GENERAL FUND									150,000	150,000	
101.980.002	CITY STREET FUND TOTAL	1,190,954	1,104,205	988,141	950,764	511,471	933,058	1,092,260	273,605	1,227,262	1,281,461	1,206,725
508.80.00	ENDING FUND BALANCE	73,733	126,054	285,086	181,424		192,535	239,675		276,873	222,674	250,261
		1,264,687	1,230,259	1,273,227	1,132,188	511,471	1,125,593	1,331,935	273,605	1,504,135	1,504,135	1,456,986

**DES MOINES TRANSPORTATION BENEFIT DISTRICT
2010 BUDGET**

DESCRIPTION	BUDGET	ACTUAL AMOUNTS	Variance with Final Budget - Positive (Negative)
Beginning Fund Balance	\$ 6,800		
REVENUES			
Vehicle license fees	\$ 474,500		
Vehicle license fee refunds	-		
Investment income	-		
TOTAL REVENUES	<u>474,500</u>	<u>-</u>	<u>-</u>
EXPENDITURES			
Supplies	1,000		
Insurance	5,000		
TOTAL EXPENDITURES	<u>6,000</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over (under) expenditures	468,500		
OTHER FINANCING SOURCES (USES)			
Transfers out	(460,000)		
TOTAL OTHER FINANCING SOURCES (USES)	<u>(460,000)</u>	<u>-</u>	<u>-</u>
Net change in fund balances	8,500		
Fund balances beginning of year	-		
ENDING FUND BALANCE	<u><u>\$ 8,500</u></u>		

**DES MOINES TRANSPORTATION BENEFIT DISTRICT
MAINTENANCE COSTS FUNDED BY TRANSPORTATION BENEFIT DISTRICT REVENUES
For 2010**

DESCRIPTION	BUDGET	ELIGIBLE STREET FUND EXPENDITURES	TBD FUNDED
ROADWAY:			
Operating Supplies (26%)	\$ 4,160	\$ 4,160	
Repair & Maintenance (100%)	25,000	25,000	
Bridge Repair & Maintenance (100%)	10,000	10,000	
TRAFFIC CONTROL DEVICES:			
Operating Supplies (100%)	20,000	20,000	
Sign Change Out Program (100%)	12,000	12,000	
Electricity (100%)	14,000	14,000	
Repair & Maintenance (100%)	16,000	16,000	
WSDOT Contract (100%)	85,000	85,000	
SNOW AND ICE CONTROL:			
Operating Supplies (100%)	2,600	2,600	
ROADSIDE:			
Supplies (26%)	928	928	
Repair & Maintenance (100%)	10,000	10,000	
Median Maintenance (100%)	10,000	10,000	
MAINTENANCE ADMINISTRATION:			
Salaries & Wages (45%)	24,868	24,868	
Personnel Benefits (45%)	8,417	8,417	
Supplies (45%)	13,967	13,967	
Other Services & Charges (45%)	13,680	13,680	
Interfund Charges (45%)	40,000	56,228	
ROAD & STREET GENERAL ADMINISTRATION:			
Salaries & Wages (45%)	101,702	101,702	
Personnel Benefits (45%)	39,291	39,291	
Other Services & Charges (45%)	7,116	7,116	
Interfund Charges (45%)	1,271	8,116	
TOTAL MAINTENANCE COSTS	\$ 460,000	\$ 483,073	\$ -